

BYLAWS

Global Engineering Deans Council (GEDC) of the International Federation of Engineering Education Societies (IFEES)

I: NAME AND MISSION

The name of this council of the International Federation of Engineering Education Societies (IFEES) is the Global Engineering Deans Council, hereinafter referred to as “GEDC”.

The mission of the GEDC is to serve as a global network of engineering deans, and to leverage these deans’ collective strengths for the advancement of engineering education, innovation, and research.

II: OBJECTIVES

- 1 To provide a world-wide forum for exchange of information, discussion of experiences, challenges and best practices in leading an engineering school.
- 2 To provide a means for engineering deans to partner with one another in curriculum development and innovation, and to collaborate with industry and other stakeholders.
- 3 To build a network that would support engineering deans to play a leadership role in developing regional and national policies to advance economies.
- 4 To participate in the development and maintenance of a global system of quality standards for engineering education.

To pursue its objectives, the GEDC will seek to:

- a) Facilitate global preparation of engineering students through exchanges
- b) Form a Deans Training Institute to mentor engineering deans
- c) Establish regular meetings to discuss issues, challenges and best practices
- d) Consider formation of a Global Academy of Engineering

III: MEMBERSHIP

1. The Council shall be made up of individuals meeting one or more of the following conditions:

- a) A person in charge of an engineering college, school or faculty in a university. In an institution without a dean or equivalent engineering leader, the institution will be asked to designate a representative.
 - b) A person in charge of an education institution of higher learning that is primarily focused on engineering education and research.
 - c) A person in charge of an engineering deans organization in a respective country and/or region.
2. Individuals seeking membership in the GEDC shall submit their names to the GEDC Secretariat and include information that indicates how they meet one or more of the conditions of item 1 above. The Secretariat shall submit names to the GEDC Executive Committee. Approval of membership shall require a majority vote from the GEDC Executive Committee. Emeriti individuals in any of the categories in item 1 will be considered for membership on application on a case-by-case basis.
 3. Any member may withdraw from the Council by informing the Executive Secretary or the Chair in writing. Withdrawal will take effect upon acknowledgement of the request to withdraw.

IV: ELECTIONS AND SUCCESSION OF OFFICERS

1. The officers of this Council herein referred to as “Executive Committee” shall consist of a Chair, a Chair Elect, a Secretary/Treasurer, the immediate past chair, and a maximum of 30 members (representing various geographic regions). Members will serve for staggered two-year terms. The Secretary/Treasurer will serve a one year term and may be reelected for additional terms without limit.
2. The GEDC Executive Committee will elect a Chair and a Chair Elect to serve for a period of one year. A member elected as Chair Elect will serve for one year and automatically succeed to Chair for one year, and to Past Chair for a final year and will normally be elected in their second year on the Executive Committee. The past chair is not eligible for immediate nomination for chair elect
3. The Chair of the GEDC Executive Committee will identify and appoint members of the Nominations Committee which shall be comprised of three appointed members plus the past chair. The American Society for Engineering Education (ASEE) will serve as the GEDC Secretariat and provide an Executive Secretary.
4. The Nominations Committee will solicit names annually from the GEDC and shortlist them for election to the Executive Committee.
5. Elections will be conducted by electronic ballot before May 1 of the Council year. The Council year begins October 1.
6. In case of vacancy in the office of the Chair, the Chair Elect shall succeed to the position of Chair and serve out the term of the departed chair as well as their own term

7. The Chair Elect shall serve as Chair in the absence of the Chair at any function or meeting of the Executive Committee or Council.
8. The Chair of the GEDC Executive Committee will be an ex-officio (voting) member of the Executive Committee of IFEES and will represent the GEDC on the IFEES Executive Committee.
9. The President, President-Elect and Secretary General of the IFEES shall be ex-officio (non-voting) members of the Executive Committee of GEDC.

V: FUNCTIONS OF EXECUTIVE COMMITTEE

1. The functions and duties of the Executive Committee of the Council shall be as follows:
 - a) The Executive Committee shall act as the executive body of this Council, being responsible for all functions and activities to satisfy the objectives set forth in Article II of these bylaws.
 - b) The Executive Committee shall prioritize the activities of the GEDC.
 - c) During intervals between meetings of the Council, the Executive Committee shall formulate the general policies of the GEDC.
 - d) The Executive Committee will, before May 1 of each year, prepare a budget for the following fiscal year, and this will be submitted to the Executive Committee of IFEES by the Chairman of the Council.
 - e) The Executive Committee shall submit a report of its activities at each annual meeting of the Council.
 - f) A quorum of the Executive Committee shall be 25 percent of its voting members for the transaction of business.
 - g) The Executive Committee shall approve the addition of new members of GEDC.

VI: MEETINGS

1. A meeting for the transaction of business of the Council may be held each year. The time and venue of a meeting of the Council shall be announced to the membership of the Council not less than sixty (60) days before the date of the meeting.
2. Special meetings of the Council may be called by the Chair of the Executive Committee as needed upon reasonable notice to the members of the Council.
3. A quorum at any regular or special meeting of the Council shall be the number present at the time and in the venue designated for the meeting.

4. Meetings of the Executive Committee of this Council may be called by the Chair as needed upon fifteen (15) days notice to the members of the Executive Committee. Members may participate in person or electronically.
5. Meetings may only be attended by members; no substitute or alternate may attend for a member unless explicitly authorized for a particular meeting by the Executive Committee. Proxy voting is not allowed.

VII: COMMITTEES

The Chair, with the advice and approval of the Executive Committee, shall appoint such committees as are deemed necessary and designate the Chair thereof.

VIII: AMENDMENTS TO BYLAWS

1. These bylaws may be amended by a two-thirds vote of the members of the Council present and voting at any annual meeting.
2. Amendments to be presented for action at the annual meeting shall be published in the official journal of the Society or circulated to the members of the Council by mail, not less than fifteen (15) days prior to the annual meeting.
3. These bylaws also may be amended by a two-thirds majority of all votes cast in an email ballot, provided that ballots are received from at least 50% of the members of this Council.
4. A closing date not less than sixty (60) or more than ninety (90) days after the ballot mailing date will be specified and only those ballots received by that date will be counted.
5. Amendments may be submitted by a majority vote of the Executive Committee of the Council or by a petition to the Executive Committee signed by not less than ten (10) members of the GEDC.